

NPM Core Team Meeting Minutes, January 11, 2021  
Minutes presented by Nichlas Schaal

- Agnes Zueger opened the meeting in prayer.
  
- Agnes introduced our newest Core Team members
  - George Arrigotti as the new Membership coordinator
  - Mary DiCamillo as the new OCP liaison
  - Laurel Freeborg as the new Events Coordinator
  - Barbara Bridge as the new Prayer Coordinator
  - **Welcome and thank you!**
  
- **Treasurer Report- Wendy Hein**
  - Current funds: \$1,186
  - There are no outstanding checks
  - We paid a few honorariums to presenters in the fall
  - As of July 1, 2020 we had received 2 parish (St. Ignatius and St. Clare) and 5 individual memberships
  
- **Social Media, Website and Technology Report – Ken Willet**
  - Should the social media person be incorporated with the Technology person?
  - Ken believed that these two positions are very closely related. He is happy to takeover social media management, but does not feel comfortable creating the content for these pages.
  
- **Prayer Coordinator Update – Maureen Briar**
  - Maureen welcomed Barbara Bridge as the new Prayer Coordinator and is excited to start working with her.
  - Maureen will work with Barbara through June as she becomes accustomed to the position.
  - Maureen shared that Brian Haskins was interested in taking on the role of Chapter Director. Agnes shared that Brian Haskins has also expressed interest in taking on the role of Cultural Outreach and Inclusivity Coordinator. We look forward to speaking with Brian directly to learn more.
  
- **Membership Coordinator report: Fr. Virgil Funk and George Arrigotti**
  - One of the membership goals was to identify one “lead musician” at each parish in the diocese.
  - The parishes have been split up into deaneries with the hopes of having a contact person for each deanery.
  - The “lead musician” would be the primary contact at the parish.
  - We would work with the “lead musician” to build a better database of pastoral musicians in Oregon, with the hopes of attaining a name, function in the parish, and contact information.
  - We will also need to identify those who have paid dues, and invite those who have not to join. Make sure we can keep track of all the separate lists. (i.e. mailing lists, dues paying members, contact musicians at parishes)

- Currently Agnes maintains the mailing list. We need to find an easy way to integrate all these lists, and keep information clear and up-to-date.
  - Fr. Virgil officially transferred responsibility to George as the new Membership Coordinator of the local chapter. Fr. Virgil is happy to stay connected to the local chapter in an advisory capacity.
  - In Future meetings, George would like to discuss the purpose of all these list, and how they serve the mission of our local chapter.
  - Agnes requested that we keep in mind Mail Chimp as we put together the database.
- **Report from Michael Prendergast on his new position as an NPM regional representatives.**
    - Part of NPM's new national structure are regions. These regions are made up chapter representatives. There are 14 regions and we are region 12. Michael Prendergast has taken on the role as representative for our Western Oregon Chapter. The first meeting of this council will take place in two weeks.
- **Program Coordinator Report – Michael Prendergast**
    - Outlines and further details for these events we mailed prior to the meeting.
    - January 25, 2021: RCIA during Lent in the Time of Pandemic
      - Presenter: Mary Birmingham
      - This topic is relevant for more than just musicians, and an effort will be made to invite Pastors, RCIA leaders, and RCIA participants.
      - Mary will present on questions surrounding liturgical practices during Lent, particularly in relationship to the pandemic.
    - March 8, 2021: At the (Digital) Banquet of the Lord: Livestreaming Mass with Liturgical Integrity
      - Presenter: Ricky Manalo
      - This topic is relevant for more than just musicians, and an effort will be made to invite Pastors and those who run the live streams in their parishes.
      - Ricky's stipend will be negotiated with OCP.
    - April 19, 2021: The Role of Discipleship as a pastoral musician.
      - Presenter: De. Dolores Martinez
    - Michael P. is requesting some help from Agnes, Maureen, and Barbara to lay out a time-line for all these events, incorporating prayer. They will work outside of this meeting to finalize these details.
    - Fr. Virgil shared with us that Ricky Manalo just published an article in Pastoral Music on incorporating prayer in virtual meetings. This will be taking into consideration for all meetings, but particularly for the meeting he is presenting at.
    - Michael requested that we offer more than \$75 to presenters. In looking at our current funds, Wendy shared we could easily raise the stipends for Mary and Dolores to \$125-\$150. This is assuming that Ricky Manalo will charge somewhere between \$150-500. We will wait to hear Ricky's exact fee before making a final decision.
    - Agnes plans to reach out to the diocesan liturgical office/Msgr. O'Connor to help advertise these events. Ken agreed to put together a flayer for this first event.
    - Wendy plans to do a little research on how to better streamline the Zoom system to keep track of who attends and maybe set up a registration system.

- **Recording Secretary: Check-in**
  - Agnes invited all present to help think of someone who might be able replace Nicholas as the recording secretary.
  - Nicholas Plans to contact Michael Pace and see if he might be interested in the position.
  - Nicholas is also happy to work with Michael, or anyone else during a period of transition.
  
- **New positions: Newsletter Coordinator**
  - Agnes wishes to add a new position to the Core Team of Newsletter Coordinator
  - We all agreed to add this position and include it in the mailing list.
  - Agnes also asked for any input or guidance on the newsletter and Michael P. informed us that some of the job positions need updating
  
- **New OCP Liaison: Mary DiCamillo**
  - Mary is excited to work with our local chapter as the OCP liaison
  - At OCP, Mary works as the Western Parish Services Manager
  - She lives in southern California and once we go back to in person meetings might have to reconsider her position
  
- **NPM National Office News**
  - The new membership levels were published with 3 tiers.
    - Basic: connection with NPM, but limited access to resources.
    - Standard: comes with much of what we historically associate with an NPM membership.
    - Premium: includes access to all resources NPM has to offer.
  - Plans are moving forward for the 2021 NPM national convention in New Orleans. The plan is to be in person as well as virtual. There will be no chapter discount, it will be based on your membership tier level.
  - The national office plans to roll out a new website format as well
  
- **NPM Portland Oregon Chapter Dues**
  - We plan to follow the current dues plan through July 2, 2021.
  - For the next 6 months we will continue to invite people to join our local chapter or make a donation.
  - Agnes will remind people in the newsletter that events are free, but we would love their support by becoming a member or making a donation.
  - Once the national dues structure becomes public we will update and review our own structure.